



# APICULTURE

## NEW ZEALAND

### Apiculture NZ National Conference Media Travel Grants 2021

The Apiculture NZ (ApiNZ) National Conference Media Travel Grant offers two journalists up to \$500 each to cover travel and/or accommodation expenses to the ApiNZ Conference held from 24 – 26 June 2021.

#### Eligible applicants must be:

- Currently working for a recognised New Zealand media outlet OR as a freelance journalist/communicator producing an established, regular programme (podcast, YouTube channel, blog, website content)
- New Zealand citizens or permanent residents
- Currently based in New Zealand
- Able to personally attend the 2021 ApiNZ Conference in Rotorua from 24 - 26 June 2021

#### Preference will be given to applicants who:

- Have a proven track record in journalism/communications with an interest in apiculture
- Can provide a proposal outlining several story ideas to be drawn from the conference
- Can demonstrate their material is likely to reach a substantial audience

#### What costs are covered by the grant:

The grant can be used to cover travel expenses (public transport, flights, petrol costs) and Rotorua-based accommodation costs.

ApiNZ does not make travel arrangements for grant recipients.

#### How to apply:

Please fill in the application form below and send it, with a current CV, to [info@apinz.org.nz](mailto:info@apinz.org.nz) by **Friday 11 June 2021**.

Any enquiries can be directed to Charlotte Lee-Smith, communications co-ordinator Apiculture NZ on 04 471 6254.

#### Selection process:

The applications will be assessed by the Apiculture NZ management team and all applicants will be advised of the outcome by **Tuesday 15 June**.

## Apiculture NZ National Conference Media Travel Grant 2021 Application Form

<b>Name:</b>	
<b>Postal address:</b>	
<b>Telephone (include area code):</b>	
<b>Mobile:</b>	
<b>Email address:</b>	
<b>Media organisation affiliated with and a contact at this organisation:</b>	
<b>Citizenship:</b>	

<b>Emergency contact:</b>	
<b>Emergency contact mobile no:</b>	
<b>Emergency contact email:</b>	

<b>Please outline what you plan to cover at Conference and how this will be shared with your audience:</b>	<i>For example: News story based on research presented by Dr XX into varroa treatment, this will be published in The News to a general readership.</i>
<b>Who is your intended audience:</b>	<i>For example: Subscribers to the Bee Happy podcast (600 listeners)</i>

<b>Who has agreed to publish/broadcast your stories:</b>	
<b>Anticipated transport and accommodation costs</b>	<i>For example: \$250 return flights from Wellington to Rotorua, \$220 accommodation fees</i>

Successful applicants will be awarded a set amount of up to \$500, as determined by Apiculture New Zealand, based on the anticipated costs outlined above. Receipts from transport and accommodation costs covered by the grant, must be supplied to Apiculture New Zealand no later than two weeks following Conference 2021.

Please sign below to indicate you have read and agree to the terms and conditions for this grant, and that the information supplied here, and in any documents submitted with this application, is true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Terms and Conditions for Apiculture NZ Conference media travel grant**

The terms and conditions in this document apply to all recipients of the Apiculture NZ Conference media travel grant. By signing the media travel grant application form, you agree to commit to these terms, where applicable. If Apiculture NZ finds that the grantee has not met the requirements, we may request the grant is refunded.

### **Responsibilities of grantees:**

1. Insurance – It is the grantees responsibility to ensure that any necessary travel insurance has been arranged for your travel to Conference 2021 and for medical cover.
2. Airfares – The grant covers one economy class return ticket between the home base and Rotorua only. If you book your own travel or accommodation, you will be expected to show receipts.
3. Apiculture NZ is not responsible or liable to the grantee for any loss, damage, or injury to property or person during the period of the grantee's travel.
4. Failure to attend the Apiculture NZ Conference 2021 may result in Apiculture NZ requiring compensation for any financial loss related to the cancellation of airfares, accommodation or other costs.
5. The grant can only cover transport (airfare, bus, train or petrol costs) and accommodation costs at an approved accommodation provider. It does not cover:
  - Personal spending
  - Purchase of equipment
  - Payment to other journalists, photographers etc
  - Excess baggage or extra bags
  - Sightseeing or other leisure activities
  - Phone calls, mobile data and WiFi
  - Costs incurred by relatives and friends who may accompany the grantee to Conference

### **Accountability:**

1. The grant shall not be used by anyone other than the named applicant in the application form without approval by Apiculture NZ.
2. If any information provided by the grantee used in the application is found to be false, Apiculture NZ may request that grant funding is returned and the grantee agrees to return the full amount of the grant to Apiculture NZ upon receipt of such a request.
3. The grantee will provide receipts of all expenditures to Apiculture NZ within two weeks of the conclusion of Conference 2021. Failure to provide receipts may result in Apiculture NZ requiring full repayment of the grant and the grantee agrees to return the full amount of the grant to Apiculture NZ upon receipt of such a request.
4. The grantee will provide a brief account to Apiculture NZ outlining content produced by the grantee during Conference (news articles, podcasts, live interviews etc) within two weeks of the conclusion of Conference 2021. Failure to provide receipts may result in Apiculture NZ requiring full repayment of the grant and the grantee agrees to return the full amount of the grant to Apiculture NZ upon receipt of such a request.

### **Acknowledging ApiNZ's support:**

1. All content produced by the grantee as a result of attending Conference 2021 must mention Apiculture NZ's support of the grantee's attendance at Conference.